

Using our Instructions Forms

On the iPad

Ours forms have been designed to use on the iPad to provide a completely paperless experience.

To benefit from the full functionality you will need to use an application call PDF Forms. This can be downloaded from itunes, <http://itunes.apple.com/gb/app/pdf-forms-annotate-fill-sign/id479202541?mt=8>, and the current price is £5.99

A useful video showing how to use PDF forms can be found at <http://www.appshrink.com/iphone-and-ipad-applications/pdf-forms-for-ipad-app-review/>

Once you have installed PDF forms our Will Fact find and Questionnaire can be filled in, signed by the customer on the iPad and emailed directly to us.
Please email the form to wills@pavilionrow.com. We suggested you also copy yourself and the customer.

When emailing the form please select to send as a flattened copy this ensures that the form can't be changed once sent.

On your Desktop

Our forms can be opened and completed using Adobe Reader X. To save the changes as a soft copy in addition to a print copy we suggest you use version 10.1.3 or above.

If you wish to fill in the form and save a copy to update later then you will need to use freeware called PDF- XChange Viewer as Adobe Reader X does not allow this.

Details regarding PDF-XChange Viewer can be found at <http://www.howtogeek.com/howto/29434/how-to-save-fillable-form-data-in-pdfs/>

Pavilion Row Ltd does not support and is not responsible for any 3rd party software used in conjunction with our forms.